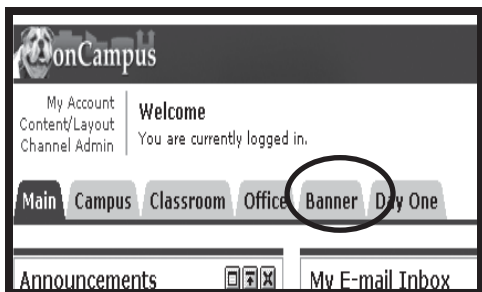


Marking Your Course for myMedia Only

Spring 2008

myMedia is your place to store media files- specifically visually rich files such as images, audio, video, animations, 3-D drawings, HTML, PowerPoint, etc. In addition, myMedia is the new MSU podcasting system. This system allows users to record from a podcast enabled lectern and publish the recording immediately to a set. Users also have the option to use a portable recorder to upload recorded files. These files can be viewed from the myMedia site using a computer, Internet connection, and speakers or can be placed on an mp3 recorder.

1. Login to onCampus (oncampus.msstate.edu) with your NetID and NetPassword.



2. Navigate to your Banner tab.

3. From the MyBanner for Faculty channel select Choose Sections For myCourses/myMedia from the Class Management column.

MyBanner For Faculty		
Registration	Grades & Absences	Class Management
Class Roster	▪ Absence Reporting	▪ Class Email Lists
Class Roster Prerequisite Check	▪ Enter MidTerm Grades	▪ College/Major List Setup
Faculty Class Schedule	▪ Enter Final Grades	▪ WebCT Combine Course Request
Student Registration Access Code Lookup	▪ Missing Final Grades Report	▪ Choose Sections For myCourses/myMedia

Department: Accounting, Main Campus
Term: Spring Semester 2008
Instructor ID: -- or -- **NetID:** maf14

4. Next from the pull-down menu, select the Department and Term for which you are teaching. Then enter either your NetID or your MSU ID number. Finally click the Submit Query button.

myCourses: Marking Your Course



The Center for Teaching and Learning

- Your course listing will appear for the department and term selected. From the Use myCourses/myMedia column, use the pull-down menu to select the option myMedia ONLY. Do this for all the courses you plan to use myMedia with. Note that all split level courses appear as one and are marked together.

Course	Campus	Course Title	Type	Section Start Date	Use myCourses/myMedia	myCourses Student Access Date
ACC 3023 01	Starkville	Intermediate Acc I	Lecture	08-18-2008	myMedia ONLY	<input type="button" value="v"/> <input type="button" value="v"/> <input type="button" value="v"/>
ACC 3023 02	Starkville	Intermediate Acc I	Lecture	08-18-2008	myMedia ONLY	<input type="button" value="v"/> <input type="button" value="v"/> <input type="button" value="v"/>
ACC 9023 01	Starkville	Sem Mgt Acc Res	Lecture			<input type="button" value="v"/> <input type="button" value="v"/> <input type="button" value="v"/>

Use myCourses/myMedia

- myMedia ONLY
- Please Select myCourses and myMedia
- myMedia ONLY
- Please Select
- Please Select
- Please Select

Note: myMedia will allow you to store podcast episodes for your course that were recorded from a lectern or uploaded to the system.

- Once all your courses are selected, click the Update Sections button.

Course	Campus	Course Title	Type	Section Start Date	Use myCourses/myMedia	myCourses Student Access Date
ACC 3023 01	Starkville	Intermediate Acc I	Lecture	08-18-2008	myMedia ONLY	<input type="button" value="v"/> <input type="button" value="v"/> <input type="button" value="v"/>
ACC 3023 02	Starkville	Intermediate Acc I	Lecture	08-18-2008	myMedia ONLY	<input type="button" value="v"/> <input type="button" value="v"/> <input type="button" value="v"/>

[Update Sections](#)

[Back](#)

- A success message will appear, however you can return to this page at anytime to mark further courses.

Sections were successfully updated.
Click Here to continue.

Note: Remember you must do this before each term for every course you plan to use myMedia with.

Course	Campus	Course Title	Type	Section Start Date	Use myCourses/myMedia	myCourses Student Access Date
ACC 3023 01	Starkville	Intermediate Acc I	Lecture	08-18-2008	✓ myMedia ONLY	<input type="button" value="v"/> <input type="button" value="v"/> <input type="button" value="v"/>
ACC 3023 02	Starkville	Intermediate Acc I	Lecture	08-18-2008	✓ myMedia ONLY	<input type="button" value="v"/> <input type="button" value="v"/> <input type="button" value="v"/>